

GOVERNANCE COMMITTEE

WEDNESDAY, 31ST JANUARY, 2018, 6.00 PM

WHEEL ROOM, CIVIC CENTRE, WEST PADDOCK, WEST PADDOCK,
LEYLAND PR25 1DH

AGENDA

1 Apologies for absence

2 Declarations of Interest

Members are requested to indicate at this stage in the proceedings any items on the agenda in which they intend to declare an interest. Members are reminded that if the interest is a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) they must leave the room for the whole of that item. If the interest is not a Disclosable Pecuniary Interest, but is such that a member of the public could reasonably regard it as being so significant that it is likely that it would prejudice their judgment of the public interest (as explained in the Code of Conduct) then they may make representations, but then must leave the meeting for the remainder of the item.

3 Minutes of the Last Meeting

(Pages 3 - 8)

Held on Wednesday, 29 November 2017, to be signed as a correct record.

4 Treasury Management Activity - update to 31 December 2017

(Pages 9 - 26)

Report of the Acting Deputy 151 Officer attached.

5 Budget Management Report as at 31 December 2017

(Pages 27 - 36)

Report of the Acting Deputy 151 Officer attached.

6 External Audit - Update Report/Closure of Annual Accounts 2017/18 - plans to achieve the new deadline

(Pages 37 - 70)

Report of the Acting Deputy 151 Officer/External Auditor Engagement Lead attached.

7 2nd Internal Audit Interim Report as at 29th December 2017

(Pages 71 - 76)

Report of the Head of Shared Assurance Services attached.

8 Member and Officer Protocol	(Pages 77 - 104)
Report of the Corporate Improvement Manager attached.	
9 Minutes Protocol	(Pages 105 - 114)
Report of the Legal Services Manager / Interim Monitoring Officer attached.	
10 Appeals Committee - Terms of Reference	(Pages 115 - 120)
Report of the Legal Services Manager / Interim Monitoring Officer attached.	
11 My Neighbourhood Area Procedure Rules & Terms of Reference	(Pages 121 - 136)
Report of the Legal Services Manager / Interim Monitoring Officer attached.	

Heather McManus
CHIEF EXECUTIVE

Electronic agendas sent to Members of the Governance Committee Councillors Alan Ogilvie (Chair), James Patten (Vice-Chair), David Bird, Paul Foster, Margaret Smith and Karen Walton

The minutes of this meeting will be available on the internet at www.southribble.gov.uk

Forthcoming Meetings

6.00 pm Wednesday, 18 April 2018 - Wheel Room, Civic Centre, West Paddock, West Paddock, Leyland PR25 1DH